



APPLICATION FOR HEAD COACH, ASSISTANT COACH & Team Manager Application

Softball Nova Scotia is seeking organized, dedicated individuals to serve as Head Coaches and Assistant Coaches for the 2027 U15 Women's High-Performance Program.

This Program will see the formation of teams at the U-15 Women's categories

Head Coaches

Demonstrate a strong commitment to the program by providing strategic leadership in developing and implementing the Female Provincial Program, while ensuring alignment with Softball Nova Scotia's goals and values. Create a comprehensive training curriculum that supports athletes at varying skill levels.

Implement player development initiatives that focus on skill enhancement, tactical understanding, and overall athletic growth.

Foster a positive and inclusive environment that encourages teamwork, sportsmanship, and personal development.

Mentor assistant coaches and support staff within the Female Provincial Program. Conduct regular coaching meetings to ensure a unified coaching approach.

Develop and implement effective competition strategies for provincial teams, ensuring athletes are prepared for regional and national competitions. Analyze opponents and adapt coaching strategies accordingly.

Act as a liaison between the Softball Nova Scotia Executive Director and athletes, parents, and coaching staff. Provide regular updates to the Executive Director on program activities, performance expectations, and other relevant information.

Head Coach must have the following qualifications:

- o Competition Introduction Certified. Extensive coaching experience, preferably at the elite or representative level in female softball.
- o Strong leadership and organizational skills.
- o Excellent communication and interpersonal skills.
- o Must be in good Standing with PSO
- o Coaching -Competition Introduction certification.
- o Must Submit CRC/VSC



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Assistant Coach Position must have the following qualifications:

- o Competition Introduction Trained.
- o Strong leadership and organizational skills.
- o Excellent communication and interpersonal skills.
- o Must be in good standing with PSO
- o A commitment to obtaining such certification.
- o Must Submit CRC/VSC

Provincial Team Manager

Responsible for the overall administration, coordination, and support of the provincial team during the season and at all competitions. The team manager will act as the primary liaison between the coaching staff, athlete's parents/guardians.

- o Must Submit CRC/VSC

Serve as the main point of contact for players and families.

Manage team communications schedules, travel arrangements, and program updates
Assist with team registration, roster submissions.

Organize and maintain all necessary documents (travel permits, team forms). Promote a positive, inclusive, and safe team environment on and off the field. Organize the ordering, distribution, and collection of team uniforms and apparel. Assist with equipment management.

Ensure athletes and staff, families complete all Safe Sport, Respect in Sport policies. Assist with budgeting, fundraising, and in collaboration with Provincial governing body. Head Coach, Assistant Coach and Team Manager are required to abide by the policies; rules and regulations; and other guidelines handed down by Softball Nova Scotia.

To apply, please click the link below to submit your resume and upload your CRC/VSC.

[APPLICATION FOR COACH POSITION](#)

Applications are due by October 24, 2026, at 4:00 p.m.